

# Reading Woods Condominium Payment Direct Debit Authorization

Property Name: Reading Woods Condominium

Today's Date: \_\_\_\_\_

Unit Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

I hereby authorize and request Peabody Properties, Inc. to deduct the amount of \$ \_\_\_\_\_ from my checking account at the bank named below each month. This amount represents the monthly condominium fee owed to **Reading Woods Condominium Association** and will be charged by the 5<sup>th</sup> business day of each month. The account that I would like charged is as follows:

Bank Name: \_\_\_\_\_

Bank Routing Transit Number: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

**(Please attach a VOIDED check from the account you want charged)**

**THIS AUTHORIZATION MAY BE CANCELLED AT ANY TIME BY NOTIFICATION TO MANAGEMENT OFFICE AND PEABODY PROEPTIES, INC. ANY SUCH NOTIFICATION SHALL BE EFFECTIVE ONLY AFTER THE COMPANY HAS HAD REASONABLE TIME TO ACT UPON IT.**

Signature of account holder: \_\_\_\_\_

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Peabody Properties use only:

Date Received \_\_\_\_\_ Unit # \_\_\_\_\_

Date Sent to Bank \_\_\_\_\_ Service Start Date \_\_\_\_\_

